



Cassia County Board of Commissioners

SPECIAL MEETING MINUTES

Tuesday, December 12, 2023

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

11:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

- 1) 10:59 AM Call to order
- 2) Pledge of Allegiance and prayer
- 3) 11:01 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Cally Velasquez - Deputy Clerk (Not voting).

Also present from Minidoka County - Wayne Schenk - Minidoka Commissioner, Jared Orton Minidoka Commissioner, Dan Schaeffer - Minidoka Commissioner, Tonya Page - Minidoka Clerk, Mitzy Ramsey - Minidoka Deputy Clerk, Lance Stevenson - Minidoka Prosecuting Attorney, Trent Bodily - Juvenile Detention Director.

- 4) 11:01 AM Calendar, meetings, committee reports, and correspondence - none were brought up.
- 5) 11:48 AM Personnel Matters - none were brought forth.
- 6) 11:48 AM Executive Session - none

11:02 AM Prosecutor Larsen entered the meeting.

SCHEDULED ACTION AGENDA ITEMS

- 7) 11:02 AM Meeting with Minidoka County Commissioners to determine night shift and employee retention and compensation policy changes for MCCJC and Juvenile Detention Center
 - a) The matter of the Juvenile Detention Center employees was discussed first. Director Bodily recapped the employee situation and the reason for his request.
 - b) Prosecutor Larsen discussed the proceedings of the Joint Executive meeting that occurred earlier. The Joint Boards unanimously voted to approve the recommendation of an increase in pay for three specific employees as a matter of retention in light of recent employment offers.

11:06 AM **Motion and Action:** Approve the recommendation made by the Executive Committee to raise the rate from \$21.00 per hour to \$23.50 per hour for those three individuals that Director Bodily has identified, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

- c) Minidoka County Commissioners introduced and approved by unanimous vote a similar motion.
- d) 11:09 AM Prosecutor Larsen introduced the second topic as two smaller subjects to be considered individually. The first was the matter of an on-call incentive pay for detention deputies. He reported there was a great deal of discussion and clarification given on this topic so that the Joint Board eventually unanimously approved the following recommendation: To approve the on-call rate of \$75.00

CASSIA COUNTY COMMISSION
SPECIAL SESSION
Tuesday, December 12, 2023

Instrument # 2023004206

BURLEY, CASSIA, IDAHO

12-29-2023 12:35:07 PM No. of Pages: 4

Recorded for : CASSIA COUNTY COMMISSIONERS

JOSEPH LARSEN

Fee: 0.00

Ex-Officio Recorder Deputy

Index to: COMMISSIONERS MINUTES

A handwritten signature in blue ink, likely of the Deputy Recorder, is written over the line.

per day or \$3.12 per hour, prorated, which will end upon the deputy checking into the jail, and then the rate of pay for overtime will be paid.

- e) Prosecutor Larsen wanted it recognized that the leaders of the jail spoke with the employees and this was the solution that the employees came up with to solve an ongoing problem of staffing retention.

11:16 AM **Motion and Action:** Approve the recommendation by the Executive Committee, that the on-call rate of \$75.00 per day or \$3.12 per hour, prorated, which will end upon the deputy checking into the jail, and then the rate of pay for overtime will be paid, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

- f) Searle requested that the matter be reevaluated in three months.
- g) Deputy Auditor Whitehead requested time be given to work out the implementation of the incentive and training given to the employees so that the effective date of the incentive commence December 31, 2023.
- h) Minidoka County Commissioners deliberated on the matter and agreed upon a similar motion, with the inclusion to revisit the matter on or before March 1, 2024.
- i) 11:41 AM Attention was turned to discussion of the night-shift differential pay proposal. Prosecutor Larsen reported that this was also unanimously agreed upon by the Joint Executive Board earlier after thorough discussion.

11:43 AM **Motion and Action:** Approve the recommendations of the Executive Committee to approve a shift differential for the night shift of \$2.50 per hour at the Mini-Cassia Criminal Justice Center to begin December 31, 2023 and to be reviewed by March 1, 2024, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

- j) Minidoka County Commissioners approved a similar motion.
- k) Commissioner Schenk requested clarification in the minutes that this decision was not to be applied to other departments of Law Enforcement such as patrol. It was observed that the Sheriff's patrol was solely Cassia County's responsibility and would not affect Minidoka but that Beck agreed with the expressed concern.

8) 11:48 AM Adjourn

11:48 AM **Motion and Action:** Adjourn, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

APPROVED:



Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:



Cally Velasquez

Cassia County Commissioner Meeting

Attendance Log

Date: 12-12-2023

NAME (Please Print)	TOWN	REPRESENTING
1. Dan Schaeffer	Rupert	Minidoka Commissioner
2. Lance Stevenson	Rupert	Minidoka Prosecutor
3. Trent Bailey	Lupat	MCJDC
4. Mitzi Ramsey	Rupert	Minidoka County
5. Wayne A. Schenk	Rupert	Minidoka
6. Jared Orr	Hayburn	Minidoka
7. Heather Whithead	Barley	Auditors
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